

Synergy Awards for Innovation

Verification checklist

Instructions

Before submitting a nomination, ensure that all requirements listed below are met. Missing components or non-compliance with the instructions will result in the nomination being rejected.

This checklist is provided as a tool; do not submit it as part of the nomination package.

Checklist

	<i>Synergy Awards for Innovation form</i> , completed and signed by the nominator.
	<i>Terms and conditions form for nominees</i> , completed and signed: For universities , it must be signed by the nominee and <u>each</u> co-nominee, if applicable (academic researchers only, one form per person). For colleges , it must be signed by the nominee only.
	<i>Terms and conditions form for nominators</i> , completed and signed by the nominator.
	<i>Letter of nomination</i> , signed and not exceeding one page.
	<i>Nomination template</i> , completed and not exceeding seven pages (two additional pages are allowed: one for literature references and one for tables and figures presenting measurable metrics and/or outcomes).
	<i>Partner letter(s)</i> , one per organization, signed and not exceeding two pages (combined total for all partners must not exceed 20 pages).
	<i>Partner organization profile(s)</i> , one per partner organization and each not exceeding one page. A reference to the partner organization's website is not acceptable in lieu of the profile.

For additional information

Consult the Synergy Awards for Innovation [Call for nomination](#) page for additional information on the specific content of the abovementioned documents.